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30 June 1966

MEMORANDUM FOR THE RECORD

SUBJECT: CFSTI/FDD Meeting at CFSTI, 29 June 1966

Participating: From CFSTI: Bernard Fry, Vietta A. Dowd, Dr.
Madeleine J. Wilkins, Hubert E.
Santer, George Taylor

From FDD:

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1. All parties agreed that the duplicative operations of CTS and TT should be eliminated if possible. [] pointed out that CTS consumers insisted on its continuance because TT listings are not timely.

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2. Mr. Fry proposed closer cooperation between the two operations to immediately lessen the workload of each, and longer range planning for possible merger into one publication.

He suggested compromises in format:

(a) CTS might adopt the COSATI categories for scientific-technical listings, and

(b) TT could accept the CTS area breakdowns for nonscientific items.

Possibility of CTS supplying TT with Flexo tape produced in preparing file cards was also considered. However, it was explained that no more than 40 percent of CTS cards are thus prepared.

3. CTS and TT operational methods compared appeared to indicate that TT requires at least two extra steps in preparing for publication and filing. TT is also delayed in listing by the current requirement that the hard copy be in hand.

Cumulative indexing and indexing by author and/or source were discussed.

4. The meeting was considered only exploratory and it was agreed that further study would be made before another meeting is held.

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